

# CHBP School Federation

Brunswick Park Primary and Nursery School  
Osidge Lane,  
Southgate,  
London  
N14 5DU

Tel: 020 8368 3468  
Email: office@brunswickpark.barnetmail.net



Church Hill Primary School  
Burlington Rise  
East Barnet  
Hertfordshire  
EN4 8NN

Telephone: 020 8368 3431  
Email: office@churchhill.barnetmail.net

## CHBP Federation FGB Minutes of Meeting Wednesday 26<sup>th</sup> March 2025 at 6pm Brunswick Park School

### LA GOVERNOR

Cllr Dr Philip Cohen **(PC)**

### PARENT GOVERNORS

Judith Smith **(JS)**  
Kajal Mahatma **(KM)**

### STAFF GOVERNORS

Andy Griffiths **(AG)** (Executive Headteacher)

### CO-OPTED GOVERNORS

Elly Balmforth **(EB)**  
Natalie Cardozo **(NC)**  
Paul deVile **(PdV)** (Chair)  
Megan Hallett **(MH)**  
Sue Markham **(SM)**  
Fiona Oommen **(FO)**  
Nancy Nash **(NN)**  
Isabel Barbuk **(IB)**  
Sejal Rabone **(SR)**  
Suzanna McGloin **(SMcG)** (Vice)

3 x vacancies

### ASSOCIATE MEMBERS

Duncan Hooper **(DH)**  
Jo Porter **(JP)**  
Georgie Wheeler **(GW)**  
Nancy Nash

**CLERK:** Patricia Roche

1

Item	Minutes
	<b>Part 1</b>
1.	<b>Welcome and receipt of apologies for absence and approval of any absences</b>  Apologies were received and approved from DH, IB, NN, SM and MH. PdeV attended the meeting via zoom and SMcG chaired the meeting in Paul's absence in person.

# CHBP School Federation

Brunswick Park Primary and Nursery School  
Osidge Lane,  
Southgate,  
London  
N14 5DU

Tel: 020 8368 3468  
Email: office@brunswickpark.barnetmail.net



Church Hill Primary School  
Burlington Rise  
East Barnet  
Hertfordshire  
EN4 8NN

Telephone: 020 8368 3431  
Email: office@churchhill.barnetmail.net

2

<b>2.</b>	<b>To declare any conflict of interest to items on the agenda</b>  Nothing to declare
<b>3.</b>	<b>To receive notification of any other urgent business</b>  AG advised that school security should be discussed further to recent events.
<b>4.</b>	<b>To receive and approve the minutes of the previous FGB meeting held on 13<sup>th</sup> November 2024</b>  The minutes from the full gb meeting held on 13 <sup>th</sup> November 2024 were approved as a true copy of the meeting.
<b>5.</b>	<b>To provide an update on the actions arising from the previous meeting.</b>  ACTIONS arising from the FGB Meeting held on 13 <sup>th</sup> November 2024 <ul style="list-style-type: none"> <li>1. All governors were asked to send their bios to NN – Clerk will check with NN for update</li> <li>2. Policies – clarification sought for Policies to be ratified and those ratified folders on Govhub – clerk to set up</li> <li>3. Safeguarding report – c/fwd to next meeting as MH not present</li> </ul>
<b>6.</b>	<b>Governor membership</b>  <b>3 Co-opted vacancies</b> SMcG advised that she and Paul have spoken to one candidate and that another is in the pipeline. PdV to update post meeting.  It was highlighted that a new link governor needs to be appointed for Safeguarding.
<b>7.</b>	<b>To receive updates from the following committee meetings:</b> <ul style="list-style-type: none"> <li>a. Finance Committee</li> <li>b. Curriculum &amp; Standards Committee</li> <li>c. Premises update</li> </ul> <b>Finance:</b> FO advised that the committee met in January to look at Q3 quarterly outcomes in detail. FO reported some deterioration in the size of the deficit and there is little than can be done at this stage. The committee discussed the submission of the 3

# CHBP School Federation

Brunswick Park Primary and Nursery School  
Osidge Lane,  
Southgate,  
London  
N14 5DU

Tel: 020 8368 3468  
Email: office@brunswickpark.barnetmail.net



Church Hill Primary School  
Burlington Rise  
East Barnet  
Hertfordshire  
EN4 8NN

Telephone: 020 8368 3431  
Email: office@churchhill.barnetmail.net

3

year plan and having a licence deficit on CH and advised it has been asked to submit a 3 year recovery plan to the Borough to which it has not received any response.

AG advised that following a budget workshop a new team has been put in place in Barnet Finance who are now trying to catch up. It is understood they will accept a Q3 forecast alongside a deficit licence application.

A governor asked if the idea of the 3 year plan is that governors have to work out how to reduce the deficit and AG advised it is accepted for schools to break even by 3 years or may be able to ask for a 5 year plan as some schools have done. It was queried to what extent the Borough are likely to challenge this and if the number of years mattered.

AG advised that when he asked what would happen if schools could not make this happen as all schools cannot be closed he was advised that Barnet Council have received extra funds from government (section 114), however, some schools are having to declare bankruptcy.

FO advised that the committee minutes reflect governors concern and can see that schools are making cuts where they can and highlighted the committee's concerns in light of the chaotic response from the Council.

A governor mentioned that the finance committee had looked at spend on items such as laptops with the possibility of them being purchased from a cheaper supplier and JP advised that the PTA in CH is now paying for these laptops.

## Curriculum & Standards:

SMcG advised that the committee members visited the Forest School and it was lovely for governors to see this in action.

The committee discussed the Nest area which is now complete and explained it is a space in CH which provides half day of bespoke learning environment for children who need self-help skills. The resources in the room meet their needs and helps to focus on their independence to be able to then access mainstream classrooms for the afternoon session. This is just for reception class at the moment but there is flexibility going forward. This is an initiative being driven by the new SENDCO as she had set this up previously in another school and Barnet are now using this as a model and investing in it. The school is very impressed with Emily's impact given the number of SEND children in the schools.

JP advised that the Nest has been a real opportunity for staff development also who can internally get bespoke training and helps to develop leadership roles which is a positive thing.

JP advised there has been no funding for this and positions are being filled internally. It has been set up from school funds with help from the PTA at CH.

Benefits can be seen from this in managing behaviour in the classrooms as behaviours are driven by needs of the children and the environment not meeting those needs previously.

# CHBP School Federation

Brunswick Park Primary and Nursery School  
Osidge Lane,  
Southgate,  
London  
N14 5DU

Tel: 020 8368 3468  
Email: office@brunswickpark.barnetmail.net



Church Hill Primary School  
Burlington Rise  
East Barnet  
Hertfordshire  
EN4 8NN

Telephone: 020 8368 3431  
Email: office@churchhill.barnetmail.net

4

	<p>AG advised there are an increasing number of families reaching crisis points and the school is seeing a lot of children join who are not toilet trained.</p> <p><b>Premises:</b></p> <p>The committee have not yet met and advised that Peter White will visit both schools with PdeV shortly.</p> <p>AG advised of the recent visits and 3 acts of vandalism of similar nature at Brunswick school with stones being thrown followed by a visit into school grounds with some damage and lots of windows smashed.</p> <p>AG advised that the police have been notified and it is believed to be one individual and it is hoped not to be a former pupil.</p> <p>AG advised that the staff team were very low following this vandalism and left feeling very vulnerable.</p> <p>AG advised that the insurance company are dragging their heels and asking what school did between the first attack and the third and AG advised that extra security lighting and measures had been put in place.</p> <p>AG advised that the police have viewed the CCTV footage and there has also been additional cameras put up.</p> <p>It is thought that some cars in the neighbourhood were also vandalised.</p> <p>GW advised that she has reached out to the Mayor of Barnet and the local MP and that PC Lee attended and the school has been advised that it would be allocated a Safety Liaison Officer. PC advised he would check with the Council for any developments and to see if the school can get funding to cover costs for this.</p> <p>AG advised that the school needs to look at this from a budgetary perspective as the school has had to put in place things that are adequate to ensure the school community is safe. It was noted that the police suggested higher fences and anti-climb fences (but these are already in place). AG advised the school will try to look at vulnerable spots and invest in really strong lighting with sound deterrents also.</p> <p>A governor asked how the children have been during this time and GW advised they have been okay and the school did hold its disco for Red Nose day which went well.</p>
<b>8.</b>	<p><b>To ratify and approve any Policies due</b></p> <p>There were no policies to be ratified at this meeting.</p>
<b>9.</b>	<p><b>Executive Headteacher's report</b></p> <p>AG had uploaded his report on Govhub and governors were asked if they had any questions. No questions from governors.</p>

# CHBP School Federation

Brunswick Park Primary and Nursery School  
Osidge Lane,  
Southgate,  
London  
N14 5DU

Tel: 020 8368 3468  
Email: office@brunswickpark.barnetmail.net



Church Hill Primary School  
Burlington Rise  
East Barnet  
Hertfordshire  
EN4 8NN

Telephone: 020 8368 3431  
Email: office@churchhill.barnetmail.net

10.	<b>Chair's report</b> c/fwd to next meeting
11.	<b>To receive the termly Safeguarding report</b> c/fwd to next meeting.
12.	<b>Premises visits</b> Covered under committee reports.
13.	<b>SLLF Update</b> This was moved to Part II minutes.
14.	<b>Training Update</b> PdeV and KM attended safeguarding for governors with BELS. KM attended website compliance, new governor training and parent governor training. JS has booked on safeguarding training PC attended safeguarding training
15.	<b>Any other urgent business</b> No other business.
16.	<b>To consider which items discussed at the meeting should remain confidential</b>  <b>Item 13 SLLF update was discussed in Part II</b>
	<b>Meeting closed at 7.15pm.</b>  <b>Date of next fgb meeting: 21<sup>st</sup> May 2025</b>

5

## ACTIONS POINTS:

**c/fwd item**

Safeguarding report