

# CHBP School Federation

Brunswick Park Primary and Nursery School  
Osidge Lane,  
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London  
N14 5DU

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Church Hill Primary School  
Burlington Rise  
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EN4 8NN

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## CHBP Federation FGB Minutes of Meeting Wednesday 21<sup>st</sup> May 2025 at 6pm On line meeting

### LA GOVERNOR

Cllr Dr Philip Cohen (PC)

### PARENT GOVERNORS

Judith Smith (JS)  
Kajal Mahatma (KM)

### STAFF GOVERNORS

Andy Griffiths (AG) (Executive Headteacher)

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Tracy Strachan (TS)

### CO-OPTED GOVERNORS

Elly Balmforth (EB)  
Natalie Cardozo (NC)  
Paul deVille (PdV) (Chair)  
Megan Hallett (MH)  
Sue Markham (SM)  
Fiona Oommen (FO)  
Nancy Nash (NN)  
Isabel Barbuk (IB)  
Sejal Rabone (SR)  
Suzanna McGloin (SMcG) (Vice)

3 x vacancies

### ASSOCIATE MEMBERS

Duncan Hooper (DH)  
Jo Porter (JP)  
Georgie Wheeler (GW)  
Nancy Nash

**CLERK:** Patricia Roche

Item	Minutes
<b>Part 1</b>	
1.	<b>Welcome and receipt of apologies for absence and approval of any absences</b>  Apologies were received and approved from DH, TS and JP.  PdV advised that this meeting would be to seek Budget approval from full gb. All budget documents had been shared on Govhub in advance of this meeting.

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2.	<p><b>To declare any conflict of interest to items on the agenda</b></p> <p>Nothing to declare</p>
3.	<p><b>To receive notification of any other urgent business</b></p> <p>JS asked if the standing agenda item of correspondence sent to the governors and/or chair of the governors could be discussed and PdEV advised this would be deferred to the 25 June meeting so we could focus on the budget at this meeting.</p>
4.	<p><b>To receive and approve the minutes of the previous FGB meeting held on 26<sup>th</sup> March 2025</b></p> <p>The minutes from the full gb meeting held on 26<sup>th</sup> March were approved as a true copy of the meeting.</p>
5.	<p><b>Budget</b></p> <p>FO provided a summary of the Finance committee's meeting the previous week at which the budget was looked at in great detail.</p> <p>FO advised that the committee looked at what started with and ended up with and in both cases there is a significant uplift in income and in some cases an uplift in costs.</p> <p>FO reported a notable trend that schools started the year with a budgeted income and have noted its sometimes significantly above where started due to grants that came in.</p> <p>FO advised that when looked at 25/26 budgets it is significant to remember that as budgets are tight as some lines of income have been rolled up into main income there is not always too much detail from the LA as to the narrative behind the figures they give us.</p> <p>FO advised that budget figures show that income and expenditure at BP gives a marginal surplus and advised they have not been bullish with expectation of income and significant attempts have been made to control costs.</p> <p>FO advised that the Finance committee recommends to accept the budget for BP with a marginal uplift.</p> <p>FO advised that CH have applied for a Licensed Deficit Application last year of £90K.</p> <p>FO advised that the scope for improving is tight and the deficit for year 24/25 was c. £20K below what budgeted for (20% reduction).</p>

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3	<p>FO advised that given that income figures are tight and grants are not yet confirmed there is 4% uplift.</p> <p>FO advised that they will be putting in a Licensed Deficit Application for CH school for £72K which is less than the one applied for last year.</p> <p>FO advised there is a scope for expecting grants to come in by Q1.</p> <p>FO sought governors approval to apply for this Licensed Deficit and to hold budget figures and do greater scrutiny at Q1 which will be the key time to monitor if expected income is increasing as well as cost controls demonstrating to the LA that the intention is to try to manage an in-year balance.</p> <p>FO acknowledges that as governors there may be bigger problems next year with low roll numbers.</p> <p>PdV reminded governors that a year ago governors said their aim is to manage schools individually and due to extra income from BP can do that and hope at CH things can carry on improving.</p> <p>PdV thanked FO and DH for all their work on the budgets.</p> <p>There were no questions from governors.</p> <p>All governors approved the budget at BP and accepted there is a Licensed Deficit Application for CH.</p>
	<p><b>6. Chair's report to include correspondence received</b> c/fwd to next meeting</p> <p><b>7. To receive the termly Safeguarding report</b> c/fwd to next meeting.</p>
	<p><b>Date of next fgb meeting: 25<sup>th</sup> June 2025</b></p> <p><b>Next Finance committee meeting: 18<sup>th</sup> June (to be cancelled)</b></p> <p><b>Next Curriculum and Standards committee meeting: 11<sup>th</sup> June</b></p>

## ACTIONS POINTS:

### c/fwd items